



# Stawell West Primary School

Acting Principal: Anthony Cain

Phone: 53581661

Email: [stawell.west.ps@education.vic.gov.au](mailto:stawell.west.ps@education.vic.gov.au)

Website: [www.stawellwestps.vic.edu.au](http://www.stawellwestps.vic.edu.au)

Facebook: Stawell West Primary School

## 2022 Year 3 / 4 Class – Year 4 Students

Dear Parent / Carer,

Stawell West Primary School is looking forward to another great year of teaching and learning and would like to advise you of Stawell West Primary School's voluntary financial contributions for 2022.

Schools provide students with free instruction to fulfil the standard Victorian curriculum and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students. We want to thank you for all your support, whether that's through fundraising or volunteering your time. This has made a huge difference to our school and the programs we can offer.

In the past this support has allowed us to offer a wide range of specialist subjects and extra curriculum experiences along with upgrading digital learning devices.

For further information on the Department's Parent Payments Policy please see a one-page overview attached.

Yours sincerely,

**Anthony Cain**  
*Acting Principal*

**Matt Venn**  
*School Council President*



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## **Financial Support for Families**

Stawell West Primary School understands that some families may experience financial difficulty, so we offer a range of support options, including:

- the Camps, Sports and Excursions Fund
- Payment plans

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact:

Cathy Nellthorp (Business Manager)

Ph: 03 5358 1661 | Email: [stawell.west.ps@education.vic.gov.au](mailto:stawell.west.ps@education.vic.gov.au)

## **Payment Methods**

- Cash
- EftPos
- Direct deposit (please contact the school if you wish to pay via direct deposit)

## **Extra-Curricular Items and Activities**

Stawell West Primary School offers a range of items and activities that enhance or broaden the schooling experience for students and are above and beyond what the school provides in order to deliver the Curriculum. These are provided on a user-pays basis.

## **Refunds**

Stawell West Primary School

Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payment Policy and Guidance, Financial Help for Families Policy and any other relevant information.



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## Educational supplies for students to own

Below is a list of items and activities which are essential for your child's learning. These items are for your child to individually own and use. Please note that all items listed are provided by the school.

Essential Student Learning Items	Amount
<b>Stationary Pack</b> Items include: <ul style="list-style-type: none"> <li>• 1x Reading Diary</li> <li>• 1x Ruler</li> <li>• 8x Writing pencils</li> <li>• 1x Sharpeners</li> <li>• 4x Glue sticks</li> <li>• 1x Connector Markers</li> <li>• 1x Pack of coloured pencils</li> <li>• 8x Erasers</li> <li>• 1x Pencil case</li> <li>• 4x Writing books</li> <li>• 1x Hand writing book</li> <li>• 1x Grid books</li> <li>• 6x Scrap books</li> <li>• 1x Reader cover</li> </ul>	<b>\$50</b>
<b>Consumables for Art</b> Includes paper, glitter, paints and other craft supplies	<b>\$30</b>
<b>Swimming Program</b> Includes pool entry and bus travel to and from the pool	<b>\$50</b>
<b>TOTAL</b>	<b>\$130</b>

## Curriculum Contributions

Educational items	Amount	\$130.00
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## Other Contributions

Optional Items	Amount	\$0.00
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## Extra-Curricular items and Activities

Camp Deposit (Camp details and full cost is yet to be confirmed)	Amount	\$50.00
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## PARENT PAYMENTS POLICY

### ONE PAGE OVERVIEW



**FREE INSTRUCTION**

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements in Victorian Curriculum F-10, VCE and VCAL.
- Schools may invite parents to make a financial contribution to support the school.




**PARENT PAYMENT REQUESTS**

Schools can request contributions from parents under three categories:

Curriculum Contributions	Other Contributions	Extra-Curricular Items and Activities
Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.	Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.	Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



**FINANCIAL HELP FOR FAMILIES**

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



**SCHOOL PROCESSES**

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.